

NURSE AIDE TRAINING PROGRAM

COURSE DESCRIPTION:

This course prepares the student to perform the fundamental skills of the nurse aide (as defined in the Colorado Nurse Aide Practice Act). Basic nursing skills, communication skills, restorative services, personal care skills, safety and emergency care issues are covered. Includes knowledge and/or principles of asepsis, OSHA and HIPPA regulations. Ethical behaviors, cultural sensitivity and principles of mental health will be addressed as well as patient and resident rights. In addition this course introduces the student to the expanding field of Home Health Nursing. The student will learn the differences and challenges of caring for patient in their natural home environment versus institutional settings.

CPR for Professionals, also included, meets the requirements for American Red Cross Professional Rescuer CPR or American Heart Association Basic Life Support for those who work in Emergency Services, Health Care and other professional areas.

VOCATIONAL CREDITS: 7.5 credits

INTENDED AUDIENCES:

Anyone seeking to become a Certified Nurse Aide or Home Health Aide.

ADMISSION/ APPLICATION POLICY:

All students must fill out the enclosed application and agree to adhere to program policies. Payment is required the last business day before class begins.

If being sponsored, written authorization from the sponsoring facility must be mailed or faxed prior to class start day. Fax # 970-874-8796.

Application and payment must be submitted to registrar's office at least 3 days before class starts.

All students must be 16 by the time they take their state examination.

All students must be able to speak, read, write and comprehend English.

Must have completed criminal background check that will not prohibit participation in clinical experience - see attached disqualifying offenses.

Must have proof of negative PPD (TB test) or chest x-ray within the past year.

Must be completed prior to first day of clinical

Must have begun the Hepatitis B series immunization or sign a waiver.

Students must be physically able to perform required activities in the care of the client and patient, medical releases may be necessary for student in some circumstances.

Pregnant student's and students being treated for and/or evidencing medical or mental health problems please refer to "***Health and Health Services Policy***".

Legal citizen or documentation of being lawfully present in the U.S. – see DORA's "***Affidavit of Eligibility***" form.

UNIFORM REQUIREMENT:

All students are required to wear white scrub pants with straight legs no elastic cuffs.

White shoes (tennis shoes are okay).

Scrub top (color or print are okay) on clinical days only.

Appropriate casual dress is required for classroom – see policy.

SUPPLIES:

Watch with second hand (**required**).

Blood pressure cuff/stethoscope kit (**recommended**) (available at DMTC Bookstore).

DATES/TIMES:

2009 classes,

March 9-27, CPR March 13th

April 6-24; CPR April 10th

May 4-22; CPR May 8th

June 15-July 3; CPR June 19th

July 13-31; CPR July 17th

August 10-28; CPR 14th

September 8-28 (starts on a Tuesday ends on a Monday); CPR Sept 11th

October 5-23; CPR 9th

November 2-20; CPR 6th

November 30-December 18; CPR December 4th

*CNA refreshers and independent evaluations will be on the same days as the CPR classes. These classes are limited to two students in each class.

Evening nurse Aide class March 2-April 9th; Clinical orientation March 24th, Clinical March 25th, April 1 and April 8. Class times 6-10, clinical 3-11. Classes on Monday – Thursday and Friday March 6th and Friday March 20th.

All classes (except evening and refresher) are 8 a.m. – 5 p.m. (clinical times may vary). Clinical days **MAY** be required during the week after classes end if class size exceeds 10.

DISMISSAL POLICY:

Students cannot miss more than one class day, or combined total of 8 hours

Any student that misses more than 9 hours of class (or 1 complete day) will be dismissed.

Missed clinical can be made up at students expense at \$86.00/credit hour.

Money will not be refunded after the second day of class.

Students must maintain a 75% in the program.

Students may **be immediately terminated** for failure to follow “***Substance Abuse Policy***”.

Students may be terminated for violation of patient rights or any behavior deemed as abusive as deemed by the clinical instructor or facility staff.

Students may be terminated at instructor’s discretion for failure to use proper Nurse Aide Procedure in clinical or lab.

Students may be dismissed for failure to follow “***Behavioral Standards Policy***” and “***Academic Dishonesty Policy***” – including but not limited to cheating, stealing; abuse of a classmate, client or instructor.

Any student who performs **a skill or task for which they have not been trained** and found **proficient by instructor** will be **dismissed from the program**.

Student dismissed from the program will not be reimbursed.

COMPLETION POLICY:

Students are not permitted to graduate, be issued a certificate of completion, or allowed to test for certification until all of the following have been completed

Pass theory portion of the program with a 75% or greater, must attend a minimum of 11 theory classes.

Successfully completed a minimum of 24 hours of clinical with a positive evaluation.

Successfully complete a minimum of 18 hours of laboratory practice.

Successfully complete the program skills checklist defined by the Colorado Board of Nursing.

Satisfactorily attained the terminal competencies standards as defined by the Colorado Board of Nursing.

Students must maintain a 75% in the program.

All quizzes must be passed with an 80% or greater.

Final exam must be passed with a 75% or higher.

Students may repeat quizzes and final once.

Full payment of all monetary obligations including, the return of loaned class books in the same condition as when borrowed – or reimburse cost in full.

LICENSURE / CERTIFICATION:

Each student must demonstrate satisfactory theory and clinical practice to be eligible for certification.

Graduation from the program **does not guarantee** licensure by the State Board of Nursing.

Upon completion of the C.N.A. course students are eligible to sit for the state certification exam.

In order to become certified as a nurse aide you must pass a written examination and a practical skills exam in the lab as per Colorado State Board of Nursing (Nurse Aide Practice Act).

Students are responsible to mail their own: Application & Affidavit of Eligibility

Pearson Vue is responsible for administering the state CNA exam, for more information you may contact them at 1-888-274-5050. A list of locations for the test is available on their website. HYPERLINK "[http://www.asisvcs.com/indhome.asp?](http://www.asisvcs.com/indhome.asp?CPCat=0706NURSE)

CPCat=0706NURSE"<http://www.asisvcs.com/indhome.asp?CPCat=0706NURSE>

Students must have a cleared criminal history or documentation of court records - .see Certification by Examination Application section 6.

Students must test within 24 months of completing the program or repeat the class.

Students must pass the State written and skills exam after 3 attempts or repeat the class.

Read the Colorado Nurse Aide Certification Program Candidate Handbook available at DMTC or HYPERLINK "<http://www.asisvcs.com/publications/pdf/070600.pdf>"<http://www.asisvcs.com/publications/pdf/070600.pdf>

Students with a criminal background check – see Pearson Vue mandate / SBON.

ADA accommodations are available if you notify Pearson Vue prior to testing.

INSTRUCTORS:

Linda Borgerding, RN

Linda Speedie, RN

LOCATION:

Class days meet 8 a.m. – 5 p.m. Mon-Fri at DMTC

Clinical days meet at Horizons Care Center in Eckert time TBD

COST:

Tuition: \$645.00

Tech/Lab Fee: \$ 35.84

Program Fee: \$ 37.50

Insurance Fee: \$ 14.00

Registration Fee: \$ 8.00
TOTAL \$740.34* *Cost based on in state tuition. \$1385.24, out of state tuition.

Cost for State Certification (\$95.00) is not included in class cost.

Books are available to purchase in our bookstore. See teacher about loaned classroom books from some care providers.

Nursing Assistant Care, Hartman Publishing	\$40.12
BLS for Healthcare Providers, American Heart Assoc.	\$15.35
Class Syllabus	\$14.00
Home Health Aide Handbook, Hartman Publishing	\$24.56 (Optional)

***CNA refresher/independent evaluation class: Cost \$125.00 per class.**

FULL SCHOLARSHIPS ARE AVAILABLE FOR QUALIFIED STUDENTS WILLING TO

WORK AT THE FOLLOWING SPONSORING NURSING HOMES:

<u>Facility Name</u> <u>Number</u>	<u>Location</u>	<u>Phone</u>
Colorow Care Center 323-5504	Olathe	
Horizon's Care Center 835-3113	Eckert	
Paonia Care Center 527-4837	Paonia	
Valley Manor Care Center 249-9634	Montrose	
Willow Tree Care Center 874-9773	Delta	
San Juan Living Center 249-9683	Montrose	
Palisade Living Center 464-7500	Palisade	

*** Qualifying student may also contact the Colorado Work Force Center for assistance.**

****Care Centers will only sponsor you if you are planning on working for them.**

Reimbursement notification:

“Pursuant to section 483.152© of the Federal Rules and Regulations related to Nurse Aide Training and Competency Evaluation Programs (NATCEP), a long-term care facility (“facility”) that receives Medicare or Medicaid funds must reimburse a nurse aide who pays for a NATCEP and becomes employed by the facility within 12 months of date of certification, prorated for the portion of the 12-month period that the individual was employed by the facility.”

Please contact ***The College*** to register
970) 874-7671

Equal Opportunity / Affirmative Action

The Delta Montrose Technical College is an Equal Opportunity/ Affirmative Action Employer. The College ensures equal opportunity for all students, faculty and staff. The College does not discriminate on the basis of race, color, national, origin, sex, age or handicap in admission or access in, or treatment of, or employment in, its educational programs, or activities

**DELTA MONTROSE TECHNICAL COLLEGE
PRACTICAL NURSING PROGRAM
CRIMINAL BACKGROUND CHECK PROCEDURE**

A student is provisionally accepted into the practical nursing program pending completion of criminal background check.

Background check information will be accepted in two manners:

Written confirmation from the sponsoring long term care facility that they have an acceptable criminal background check for the student on file. Must have been completed in the past year.

Complete criminal background check through American DataBank at HYPERLINK "<http://www.healthcareex.com>"www.healthcareex.com.

Students will need to access the web site and request **package #1**, "Criminal Background check." The student is responsible directly to American DataBank for the cost associated with the report (currently \$59.00). The report may take up to 5 days to clear; therefore you must start the back ground check as soon as possible.

American DataBank will send the report electronically to the Health Program Coordinator at the Delta Montrose Technical College and a copy will be provided to the nurse aide clinical training facility. Students may obtain a copy from DMTC upon request.

If a disqualifying offense is on the report, the student will be notified that they will not be accepted into the program, and will be encouraged to contact their legal counsel to assist them in clearing their record. Until the student's record is clear of disqualifying offenses, they will not be admitted into the nursing aide training program.

NURSING BACKGROUND CHECK

The Colorado Community College System ("CCCS") and the State Board for Community Colleges and Occupational Education authorize the nursing programs to conduct a

background investigation of all student applicants. The clinical sites used in the nursing programs require background checks of all potential interns. The purpose is to maintain a safe and productive educational and clinical environment. New students who refuse to comply with the background investigation will not be allowed to enter a CCCS Nursing Program.

An Applicant will be disqualified from a CCCS nursing program based on the following guidelines:

- Any violent felony convictions of homicide. (No time limit)
- Crimes of violence (assault, sexual offenses, arson, kidnapping, any crime against an at-risk adult or juvenile, etc.) as defined in section 18-1.3-406 C.R.S. in the 10 years immediately preceding the submittal of application.
- Any offense involving unlawful sexual behavior in the 10 years immediately preceding the submittal of application.
- Any crime, the underlying basis of which has been found by the court on the record to include an act of domestic violence, as defined in section 18-6-800.3 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime of child abuse, as defined in section 18-6-401 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime related to the sale, possession, distribution or transfer of narcotics or controlled substances in the 7 years immediately preceding the submittal of application.
- Any felony theft crimes in the 7 years immediately preceding the submittal of application.
- Any misdemeanor theft crimes in the 5 years immediately preceding the submittal of application.
- Any offense of sexual assault on a client by a psychotherapist, as defined in section 18-3-405.5 C.R.S. in the 7 years immediately preceding the submittal of application.
- Crimes of moral turpitude (prostitution, public lewdness/exposure, etc.) in the 7 years immediately preceding the submittal of application.
- Registered Sex Offenders. (No time limit)
- Any offense in another state, the elements of which are substantially similar to the elements of any of the above offenses.
- More than one (1) D.U.I. in the 7 years immediately preceding the submittal of application.

If the investigation reveals information that could be relevant to the application, the designated individual responsible for background checks may request additional information from the applicant. The offense shall be reviewed on a case by case basis.

Students who have successfully completed the terms of a deferred adjudication agreement will not be disqualified. If any applicant feels the criminal background check is inaccurate,

they may appeal the decision and request a review with the College. It is the applicant's burden to produce substantial evidence that proves the crimes charged are incorrect.